

Return canisters for analysis to:
AccuStar Labs
 929 Mt. Zion Rd., Lebanon, PA 17046
 800-523-4964

AccuStar Labs – Lebanon, PA
INFORMATION FORM - Large Buildings -
Projects - Apartments

Instructions on back of form
Read instructions carefully
Discrepancies will invalidate tests

Test Site Info

Name of Building/Project or Owner _____
 Site Address: _____
 City: _____ State _____ Zip _____ County _____
 Projects Contact Name: _____ Phone: _____ Email: _____

Do not use this form in
New Jersey or Florida
Call for correct forms.

Multi-Page Report Y-N

LAB USE ONLY

Detector Serial#	ROOM NAME & NUMBER - LOCATION OF DETECTOR IN ROOM (indicate duplicates and blanks)	Floor	Start Date	Start Time Include AM/PM	Stop Date	Stop Time Include AM/PM

Wgt. Gain	pCi/L

Structure Type: (circle one or more) Basement - Crawlspace - Slab on Grade - Other Test Purpose: Initial Screening - Follow Up Test - (Circle all that apply) Post Mitigation - Real Estate - Other Building Type: Residential - Non Residential (Circle One) Private Day Care - Private School Day Care in Public School - Public School	Both Placed by and Retrieved by signatures are required Canisters placed by _____ # _____ Canisters retrieved by _____ # _____	Certified Testers Provide # _____
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Send Results To:
 Company Name: _____ Attention: _____
 Address: _____
 City: _____ State: _____ Zip _____
 Phone: _____ Fax: _____
 EMAIL Results to: _____

Were general operating conditions maintained? Yes - No explain if NO
Were closed building conditions maintained? Yes - No explain if NO
Normal Temp. Yes - No
Normal Humidity Yes - No
Windy Y-N Rainy Y-N

Make sure information is complete and correct.
 If a recalculation is requested there is a \$10.00 recalc fee PER Canister.

ACCUSTAR LABS- LEBANON PA

SHORT TERM RADON TESTING INSTRUCTIONS FOR PROJECTS

These instructions are NOT to be used for testing in New Jersey, Florida or New York - Call for NJ-FL-NY Instructions and Fonn.

Read all Instructions completely before starting tests.

Failure to follow instructions and complete data sheets will prohibit analysis. If you have any questions call AccuStar Labs before you begin measurement. 800-523-4964.

Scheduling: Prepare for testing

1. Tests should not be conducted during severe weather conditions, such as storms with high winds or barometric changes. Check your local weather forecast to ensure measurement is scheduled during satisfactory weather conditions.
2. Tests should not be conducted while building is undergoing remodeling or other modifications, including HVAC system modifications.
3. Closed-building conditions must be maintained to a reasonable extent. All windows and external doors should remain closed (except for brief opening of doors necessary for normal entry and exit) **FOR 12 HOURS PRIOR TO AND DURING MEASUREMENT PERIOD.**
4. Air exchange systems (other than furnaces) should not be operating for 12 hours prior and during testing.
5. *Canisters must be exposed for 2 to 4 days (no less than 48 hours; no more than 98 hours). Less than 48 hrs or more than 98 hrs will invalidate your tests.*

Placement

1. As a guideline, the canisters should be placed at a minimum of one canister per every 2000 square feet of open space.
2. **Do NOT place canisters in bathrooms, kitchens, boiler rooms, closets, garage or storage areas.** Place canisters in the lowest regularly used area of structure, exposed to the air people breathe.
3. Keep canisters away from excessive heat, outside walls and/or drafts caused by HVAC vents, windows, doors, direct sunlight and high humidity.

Starting the Test

1. Remove the vinyl tape and lid from canister, place lid on bottom of canister and using tape attach lid to bottom. This way the can and lid will always correspond and tape will not be misplaced. Do not let the tape pick up any debris; tape must be used to re-seal the can.
2. Record the serial number and the test site information on the forms provided. (Missing information will prohibit analysis.) *Information forms other than the ones provided must be pre-approved.*
3. **Record the start date and complete start time (including AM or PM).***
4. Place the canisters open side up, exposing it to the air. Do not cover or block canisters. Keep at least 4 inches from other objects, at least 2 feet off the floor and 1 foot from ceiling.
5. Inform clients of testing conditions and protocols. Discrepancies should be documented.

***Important Note: Missing or incorrect exposure information (dates or times) may be recalculated if information is provided in a timely manner. If a recalculation is requested, there will be a \$10.00 recalc fee per canister. Payment- Pre Paid-MC/VISA/AMEREXP- Results may still be non-certified due to other discrepancies. Please check in advance before requesting a recalculation.**

Ending the Test

1. After exposing the canisters 2-4 days (48 to 96 hours), replace the lid and completely re-seal the canister with the vinyl tape (use electrical tape if vinyl tape is misplaced).
2. **Record the stop date and complete time (including AM or PM).**
3. Make sure all information is completely filled out. Missing information will prohibit analysis.

Returning Canisters for Analysis (Keep copies of information forms for your records.)

1. Package canisters with the corresponding information forms. *Please do not just throw large amounts of canisters in box. Keep them separated with info sheets. Loose canisters will cause a delay with your results. You can use plastic baggies to separate cans and the info form.*
 - Make sure all info is provided. There is a service charge for corrections.
2. **MAIL CANISTERS IMMEDIATELY- LABORATORY MUST RECEIVE CANISTERS WITHIN 5 DAYS AFTER TIME SEALED. A DELAY WILL PROHIBIT ANALYSIS!**

• Check List

- Satisfy measurement conditions - follow placement instructions.
- Remind client to maintain proper testing conditions.
- Expose canisters **48 to 96** hours.
- Seal detectors completely around canisters seam with vinyl tape.
- Make sure all information is provided.
- Make sure canisters are separated and information forms accompany corresponding canisters.
- Ship **IMMEDIATELY** to AccuStar Labs.

Shipping Address
(For UPS-FedEx Delivery)
929 Mt. Zion Road
Lebanon, PA 17046

Mailing Address
(Post Office Delivery)
PO Box 562
Jonestown, PA 17038

800-523-4964

ACCUSTAR LABS

Tel. 717-274-8310

Fax 717-274-5662

Email radonlabpa@accustarlabs.com

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