Return canisters for analysis to: AccuStar Labs 929 Mt. Zion Rd., Lebanon, PA 17046 800-523-4964

# AccuStar Labs – Lebanon, PA INFORMATION FORM - Large Buildings Projects - Apartments

Instructions on back of form Read instructions carefully Discrepancies will invalidate tests

<b>Test Site Info</b>							Do not use	this form in	
Name of Building/Project or Owner								New Jersey or Florida	
Site Address:							Call for cor		
City:	State	Zip		County			Gail 101 GG1		
Projects Contact Name: Phone:		Email:					Multi-Page Report Y-N  LAB USE ONLY		
		1	1	<u> </u>			LAB US	E ONLY	
Detector Serial#	ROOM NAME & NUMBER - LOCATION OF DETECTOR IN ROOM (indicate duplicates and blanks )	Floor	Start Date	Start Time Include AM/PM	Stop Date	Stop Time Include AM/PM	Wgt. Gain	pCi/L	
Structure Type:	(circle one or more) Basement - Crawlspace - Slab on Grade - O	ther	Both Blaced b	y and Patriovec	l by signatures	are required	Certified Test	ore Provide #	
Test Purpose: Initial Screening - Follow Up Test -			Both Placed by and Retrieved by signatures are required Canisters placed by						
(Circle all that apply)	Post Mitigation - Real Estate - Other		oumotoro pie				-	"	
Building Type:				Canisters retrieved by #					
(Circle One)	Private Day Care - Private School			<u> </u>				ral aparating	
	Day Care in Public School - Public School							ral operating	
Send Results To:								maintained?	
Company Name:			Attention:				Were close	explain if NO	
Address:								maintained?	
City:		State:	Zip	ı		_		explain if NO	
Phone:			Fax:				Normal Temp.	Yes - No	
EMAIL Results to:							Normal Humidity	Yes - No	
							Windy Y-N	Rainy Y-N	

Make sure information is complete and correct.

Mailing: PO Box 990 Jonestown, PA 17038 Shipping: 929 Mt Zion Road, Lebanon, PA 17046 800-523-4964 fax 717-274-5662 NEHA 10511AL NRSB ARL 0007

# ACCUSTAR LABS- LEBANON PA SHORT TERM RADON TESTING INSTRUCTIONS FOR PROJECTS

These instructions are NOT to be used for testing in New Jersey, Florida or New York – Call for NJ-FL-NY Instructions and Forms.

# Read all instructions completely before starting tests.

Failure to follow instructions and complete data sheets will prohibit analysis. If you have any questions call AccuStar Labs before you begin measurement. 800-523-4964.

## **Scheduling: Prepare for testing**

- 1. Tests should not be conducted during severe weather conditions, such as storms with high winds or barometric changes. Check your local weather forecast to ensure measurement is scheduled during satisfactory weather conditions.
- 2. Tests should not be conducted while building is undergoing remodeling or other modifications, including HVAC system modifications.
- 3. Closed-building conditions must be maintained to a reasonable extent. All windows and external doors should remain closed (except for brief opening of doors necessary for normal entry and exit) FOR 12 HOURS PRIOR TO AND DURING MEASUREMENT PERIOD.
- 4. Air exchange systems (other than furnaces) should not be operating for 12 hours prior and during testing.
- 5. Canisters must be exposed for 2 to 4 days (no less than 48 hours; no more than 96 hours). Less than 48 hrs or more than 96 hrs will invalidate your tests.

#### **Placement**

- 1. As a guideline, the canisters should be placed at a minimum of one canister per every 2000 square feet of open space.
- 2. <u>Do NOT place canisters in bathrooms, kitchens, boiler rooms, closets, garage or storage areas.</u> Place canisters in the lowest regularly used area of structure, exposed to the air people breathe.
- 3. Keep canisters away from excessive heat, outside walls and/or drafts caused by HVAC vents, windows, doors, direct sunlight and high humidity.

# **Starting the Test**

- 1. Remove the vinyl tape and lid from canister, place lid on bottom of canister and using tape attach lid to bottom. This way the can and lid will always correspond and tape will not be misplaced. Do not let the tape pick up any debris; tape must be used to reseal the can.
- 2. Record the serial number and the test site information on the forms provided. (Missing information will prohibit analysis.) *Information forms other than the ones provided must be pre-approved.*
- 3. Record the start date and complete start time (including AM or PM).\*
- 4. Place the canisters open side up, exposing it to the air. Do not cover or block canisters. Keep at least 4 inches from other objects, at least 2 feet off the floor and 1 foot from ceiling.
- Inform clients of testing conditions and protocols. Discrepancies should be documented.

# **Ending the Test**

- 1. After exposing the canisters 2-4 days (**48 to 96** hours), replace the lid and completely re-seal the canister with the vinyl tape (use electrical tape if vinyl tape is misplaced).
- 2. Record the stop date and complete time (including AM or PM).\*
- 3. Make sure all information is completely filled out. Missing information will prohibit analysis.

Returning Canisters for Analysis (Keep copies of information forms for your records.)

- 1. Package canisters with the corresponding information forms. Please do not just throw large amounts of canisters in box. Keep them separated with info sheets. Loose canisters will cause a delay with your results. You can use plastic baggies to separate cans and the info form.
  - Make sure all info is provided. There is a service charge for corrections.
- 2. MAIL CANISTERS IMMEDIATELY LABORATORY MUST RECEIVE CANISTERS <u>WITHIN 8 DAYS AFTER TIME SEALED</u>. A DELAY WILL PROHIBIT ANALYSIS!

## Check List

- Satisfy measurement conditions follow placement instructions.
- Remind client to maintain proper testing conditions.
- Expose canisters 48 to 96 hours.
- Seal detectors completely around canisters <u>seam</u> with vinyl tape.
- $\bullet$  Make sure  $\underline{all}$  information is provided.
- Make sure canisters are separated and information forms accompany corresponding canisters.
- Ship IMMEDIATELY to AccuStar Labs.

Shipping Address (For UPS-FedEx Delivery) 929 Mt. Zion Road Lebanon, PA 17046 Mailing Address (Post Office Delivery) PO Box 562 Jonestown, PA 17038

800-523-4964

ACCUSTAR LABS
Tel. 717-274-8310 Fax 717-274-5662
Email pasales@accustarlabs.com

Limitation of Data and Liability – We maintain all data and other information strictly confidential and will not release it to other than Authorized Representatives of AccuStar Labs, without specific permission from the customer except where required by law. Information may be included in reports to the public but without reference to specific names/addresses. We do not accept responsibility for financial or health consequences of subsequent action taken by our customer or his consultants as a result of this analysis and sampling. We make NO warranty of any kind, express or implied for the consequences of erroneous test results. Neither AccuStar Labs, nor any of its employees or agents shall be liable under any claim, change or demand whether in contract, tort or otherwise, for any and all loss, cost, charge, claim demand, fee, expense or damage of any nature or kind arising out of, connected with, resulting from or sustained as a result of any radon testing requests. Test kits are analyzed by AccuStar labs using the information provided by the customer/tester. AccuStar Labs is not responsible if correct information is not provided or if test instructions/procedures were not followed.

1/1/13 Revision 4

<sup>\*</sup>Important Note: Missing or incorrect exposure information (dates or times) may be recalculated if information is provided in a timely manner. If a recalculation is requested, there will be a \$10.00 recalc fee per canister. Payment- Pre Paid-MC/VISA/AMEREXP — Results may still be non-certified due to other discrepancies. Please check in advance before requesting a recalculation.